



ELM  
ACADEMY

**IMPORTANT – PLEASE READ**

25<sup>th</sup> November 2020

Dear Parent/Carers,

In my Newsletter to you on Friday 20<sup>th</sup> November 2020 I reminded you that it is **essential** that we **ALL** continue to follow the arrangements put in place to protect the children's continued attendance in school.

Unfortunately, following monitoring by the Senior Leadership Team, we have not seen any improvement to this. If things do not improve, with immediate effect, it will be necessary for me to implement substantial changes to the start and end of the day which will affect everybody. I have to put the safety of our children and my staff first.

**Please ensure that:**

1. Face masks are worn on site, **at all times**, unless you have advised us of a medical reason exempting you from wearing one.
2. You adhere to 2m social distancing both inside and outside the school gates **at all times**.
3. You do not stop and chat with other parents either inside or outside the school gates.
4. KS2 children are not dropped off early. Y4 should be dropped at 8.40 am, Y5 at 8.50 am and Y6 at 8.30 am. Some of them are being dropped off early and they are congregating on the path outside the gates making it difficult for others to pass.

If we do not see an improvement with unaccompanied children following the rules, we may need to insist that every child is accompanied to school by an adult.

5. Y3 children walk to their entry door with their adults and do not run off with other children. (Thank you to Y3 as there has been some improvement with this).

Kind regards,

Mrs Fish  
**Principal**

**Elm Academy**

Sian Thomas, BEd (Hons), CEO - AAT  
Alexandra Prout, BA (Hons), Director of Primary Education  
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